



# National Coalition of 100 Black Women, Inc.®

Richmond Metropolitan Area Chapter – P.O. Box 6452 Richmond, Virginia 23230 – [ncbwrmac@ncbw-rma.org](mailto:ncbwrmac@ncbw-rma.org)

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**Chaplain**

The National Coalition of 100 Black Women, Incorporated (NCBW) is a 40-year-old organization that advocates on behalf of African American women and girls. This is made possible through national and local affiliations and strategic alliances that promote the NCBW agenda. Our agenda recognizes leadership development and gender equity in the areas of health, education, and economic empowerment. The organization has chartered over 62 chapters in 27 states and has a current membership of over 3,000 women.

Membership in the National Coalition of 100 Black Women, Inc., Richmond Metropolitan Area Chapter (NCBW-RMAC), is through sponsorship of an active member of the organization or through inquiry on our website. Membership requires the commitment of an individual's time, talents, and financial resources to the organization. Your interest in the NCBW-RMAC is the beginning of your dedication and volunteer commitment to continue our chapter's mission to advocate on behalf of African American women and teen girls.

Our National Initiatives are Education, Health, Economic Empowerment, and Public Policy. The time is now to focus on the sector of the population who continues to be marginalized and ostracized. NCBW-RMAC is an advocate and lobbyist for this population to ensure a brighter future for all stakeholders impacted. Your membership and participation in the NCBW RMAC will strengthen our collective efforts to improve upon the lives of the disenfranchised women and girls in the greater Richmond Metropolitan Area.

If you possess the above interests, and would like to be strongly considered for membership, please forward your completed application package postmarked by **March 22, 2025**, along with your **\$325 membership fee**, which includes a **\$25 nonrefundable administrative fee**, to NCBW-RMAC, c/o Erika N. Brooks, P.O. Box 6452, Richmond, VA 23230. Checks or money orders should be made payable to NCBW RMAC. For additional information, please feel free to contact Erika N. Brooks, Chairperson of Membership at [Erika.Brooks@ncbw-rma.org](mailto:Erika.Brooks@ncbw-rma.org) or at **(804) 564-9940**; or Otelia Jones, Co-Chairperson of Membership at [Otelia.Jones@ncbw-rma.org](mailto:Otelia.Jones@ncbw-rma.org) or **(804) 339-1457**.

We appreciate your interest in the National Coalition of 100 Black Women, Inc., Richmond Metropolitan Area Chapter, and look forward to hearing from you soon.

#### **Application Checklist:**

- Membership Application
- Letters of Reference from two professional colleagues
- Letter of Interest
- Statement of Intent
- Resume/Bio
- Headshot
- Membership Fee (\$325 which includes \$25 nonrefundable administrative fee)

Sincerely,

***Erika N. Brooks***

Third Vice President of Membership  
NCBW-RMAC

## Membership Application

Please complete **ALL** questions on the application and submit it along with a **non-refundable \$25.00** administrative fee, a letter of interest, **two** professional references, resume/bio and a photo/headshot.

Application Date:		Month/Day of Birth:	
Name:			
Address:			
City:		State:	Zip:
Telephone:	(H)	(W)	(C)
<b>** (Please indicate your preferred number)</b>			
Email:			
<b>** (Please do not list an email address that you do not check regularly)</b>			
Board Membership(s) or Professional Affiliation:			
Employer Name:			
Title/Profession:			
Employer Address & phone number:			

**Indicate which of the following areas in which you have expertise:**

- Public Relations
- Website Development
- Computer Technology
- Membership Development/Retention
- Program Development
- Interpersonal Relationships
- Accounting
- Financial Management
- Fundraising
- Organizational Management
- Proposal/Grant Writing
- National/Local Legislative Affairs

**We have various committees on which our members serve by utilizing their talents and skills.**

**Please indicate your area/s of committee interest:**

- Program Development
- Membership
- Fund Development.
- Nominating Committee
- Public Policy Committee
- By-Laws Committee
- Marketing/Public Relations Committee
- Health and Education Committees
- Business and Economic Development
- Political Action
- Ethics and Protocol
- Technology
- Scholarship
- Community and Public Service Involvement
- Audit
- Budget & Finance

## Statement of Intent

**Please address the following areas in the spaces provided: If more space is needed, please attach additional sheets.**

1. Please state the reason you are interested in becoming a member of NCBW RMAC.
2. Please explain your value add to the chapter. What demonstrated area of expertise/interest will you use to benefit the chapter? Please explain and provide examples.
3. How will membership in NCBW RMAC benefit you?
4. What type of community service, board membership or social action activities do you participate in currently? Do you hold an office?

**Please initial the following:**

- I agree to actively participate as a member of **two** of the standing committees each year that I am an active member in the NCBW RMAC.
- I agree to participate in at least **two** NCBW RMAC activities as part of the initiation process prior to becoming a formal member, dates permitting.

**I am committed to the mission, goals, and activities of the NCBW RMAC. I stand with other members to dedicate my time and efforts to ensure that the mission and goals of the NCBW RMAC are accomplished.**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_